

# SHIPHAM CHURCH OF ENGLAND FIRST SCHOOL

## INFORMATION AND COMMUNICATION TECHNOLOGY POLICY

### INTRODUCTION

This policy operates within the aims of the school and reflects its status as a Church of England School. *This policy should be read in conjunction with the school's Teaching and Learning Policy and all E-Safety policies and guidance.*

### RATIONALE

*The use of digital technology is an increasingly important and integral part of teaching and learning, used by teachers and pupils throughout the curriculum.* ICT skills equip children to participate in a changing world where work and leisure activities are constantly transformed by technology. They learn to find, explore, analyse, exchange and present information. They develop the skills to use information in a discriminating and effective way. ICT skills are a major factor in enabling children to be confident, creative and independent learners. Children also learn about the potential danger of ICT use and how to keep themselves and others safe.

### OBJECTIVES

1. to use ICT to find, select and use information
2. to use ICT to exchange and share information
3. to use ICT to develop ideas and make things happen
4. to apply their ICT skills and knowledge to their learning in other areas
5. to use their ICT skills to develop their language and communication skills
6. to learn to recognise the potential dangers of using the internet; understand how to minimise risks; and know where to obtain guidance and support.
7. to recognise the benefits of ICT in many areas of learning and life

ORGANISATION – to achieve these objectives the school will:

- provide opportunities for skills to be learnt and practised both in discrete ICT sessions and through other curriculum areas.
- *ensure that teachers have access to regular support to keep them up to date with developments in ICT*
- ensure that ICT resources are maintained and updated
- provide a wide range of opportunities for pupils to use ICT in all areas of learning
- *monitor coverage of and progress in ICT use and learning*
- *ensure that all children and adults understand and apply the school's Acceptable Use Policies; Password Policy and E-Safety Policy.*
- Ensure that the ICT environment used by the children is secure and has appropriate firewalls and filters.

February 2013 – to be reviewed every three years